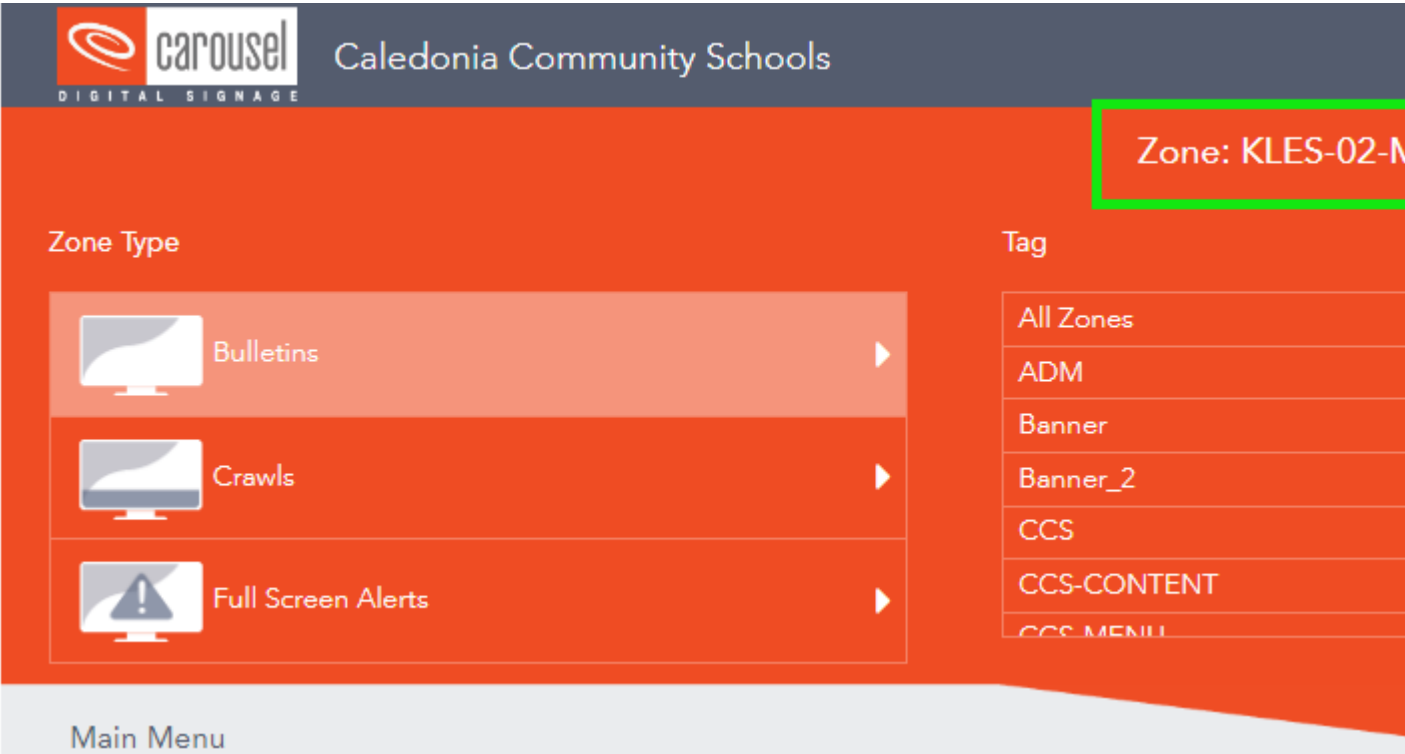


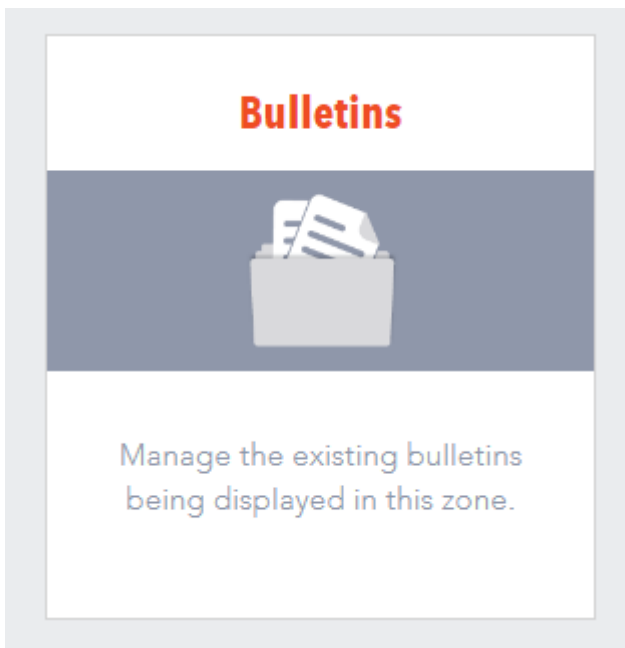
# Editing Digital Signage Bulletins

*How to change the content displayed on Carousel Digital Signage*

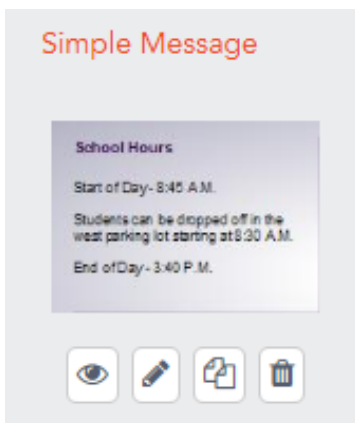
1. At the top of the screen, select the "Zone" that you would like to edit.




2. Choose "Bulletins".




3. Select the bulletin that you would like to edit.



 = Preview

 = Edit

 = Duplicate

 = Delete

4. To change the content's text, edit the text fields on the right side under "Content".

Bulletin Name:

Simple Message

The screenshot shows a bulletin editor interface. At the top, there is a header area with 'Bulletin Name:' and a text input field containing 'Simple Message'. Below this is a large preview area with a light gray background. Inside the preview area, there is a white box with a purple border containing the text 'School Hours'. Below this, there is a larger white box with a green border containing the text: 'Start of Day - 8:45 A.M.', 'Students can be dropped off in the west parking lot starting at 8:30 A.M.', and 'End of Day - 3:40 P.M.'. To the right of the preview area, there is a vertical sidebar with several buttons: 'C', 'B', 'T', 'S', and 'B'. An orange line points from the 'School Hours' box to the 'T' button, and a green line points from the green-bordered box to the 'S' button.

**School Hours**

Start of Day - 8:45 A.M.

Students can be dropped off in the west parking lot starting at 8:30 A.M.

End of Day - 3:40 P.M.

5. To save the changes made, click "Publish" at the top-right.

Publish

