

# How to Update Email Address, Username and Password

**This article will show how to update email address, username, and password in Parent Portal.**

Helpful Tip:

Click the arrows next to the navigation menu or header to close the menus.

image-1623768528873.png

1. Login to Parent Portal. It will default to the Grades and Attendance page.

image-1623766971017.png

2. Scroll down and click "Account Preferences" from the left side menu.

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3. Click which one to edit.

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4. Make changes and click "Save".

image-1623767624319.png

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