

How to View Student Attendance

This article will show how to view a student's attendance in Parent and Student Portals.

Helpful Tip:

Click the arrows next to the navigation menu or header to close the menus.

image-1623768528873.png

1. Login to Portal. It will default to the Grades and Attendance page.

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2. Scroll down to see the student's attendance information by class for the last two weeks.

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3. Click "Attendance History" from the left side navigation menu.

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4. Attendance information by course will appear.

image-1623775123121.png

Scroll down to see more.

image-1623775165389.png

5. Click the Printer button in the top right to print this page.

image-1623775308146.png

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