

How To Remove Assessed Fees After The ChromeCare Purchasing Window Has Closed.

After the purchasing window has closed the unpaid assessed fees will need to be removed from student accounts.

If ChromeCare Plan fees are not removed then parents will be able to pay for ChromeCare until the assigned fees have been updated.

- Login to PowerSchool
- Select District Office (top right)
- Enable **Mass Update/Delete Fees** in Student Fees plugin configuration

The screenshot displays the PowerSchool SIS interface. The top navigation bar is blue with the PowerSchool SIS logo. The left sidebar contains a navigation menu with categories: People, Attendance, Health, School Enrollment, and MBA Plugins. The 'MBA Plugins' category is expanded, showing options: MBA Alert Creator, MBA Device Manager+, MBA Report Creator, and MBA Student Fees. The main content area is divided into five columns: Home, Migration, Functions, Reports, and Setup and Configuration. The 'Setup and Configuration' column contains several options, with 'Plugin Configuration' highlighted by a red rectangular box. Other options in this column include Custom Fee Statement Management, Fee Categories, Fee Types, Payment Methods, Fee Statement Email Configuration, and Email Configuration.

Fee Functions

Allow mass update/delete of student fees

(Can be dangerous. Recommended: Enable temporarily as needed)

Allow mass deposit of student funds

(Can be dangerous. Recommended: Enable temporarily as needed)

Allow mass refund of student fees and account balances

(Can be dangerous. Recommended: Enable temporarily as needed)

Allow editing of course fees on Course Fee List Report

(Can be dangerous. Recommended: Enable temporarily as needed)

Require fee type mapping when rolling fees to different school

Repeat the following steps for each school building:

1. Identify students with unpaid ChromeCare Insurance Plan fees & delete the unpaid assessed fees

- Select the school (top right)
- MBA Plugin (left side)
- MBA Student Fees
- Fee Report (Under Reports)
- Fee Type select ChromeCare Plan (drop down window)
- Paid amount = 0 (make sure to click the = sign in the drop down)
- Click on the Generate Report button
- Click on the Make These Students the Current Selection button at the bottom of the page
- Return to the Start Page to confirm your selection
- MBA Plugin (left side)
- MBA Student Fees
- Functions
- Mass Update/Delete
- Under Fee Type/Category select Technology - ChromeCare Plan
- Under Students set the dropdown to Students in Current Selection
- Under Amounts set Paid = 0
- Click on the Search Fees button
- Click on the Delete Fees button (bottom right)
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Mass Update/Delete

Created Date Range		Year	Students	Created By	Fee N
<input type="text" value="MM/DD/YYYY"/>	<input type="text" value="MM/DD/YYYY"/>	<input type="text" value="25-26"/>	<input type="text" value="Students in Current Selection (167)"/>	<input type="text" value="Any"/>	<input type="text"/>
Fee Category/Type			Course		
<input type="text" value="Any"/> <input type="text" value="Technology - ChromeCare Plan"/>			<input type="text" value="Any"/>		<input type="text" value="Charged"/> <input type="text" value="Discount"/> <input type="text" value="Paid"/> <input type="text" value="Due"/> <input type="text" value="Waived"/>

Once all buildings have been updated then disable **Mass Update/Delete Fees** in Student Fees plugin

Note: You will need to manually assess fees and apply the insurance plan for students purchasing insurance after the ChromeCare Plan window has closed and unpaid assessed fees have been deleted.

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