Access Voicemail From Any Phone

From any school district phone

- Press the voicemail button
- If you are at your own phone
    - At the enter your PIN prompt enter your voicemail PIN
- If you are at another phone
    - At the enter your PIN prompt press the Asterisk key.
    - At the enter your ID prompt enter **your** phone extension.
    - At the enter your PIN prompt enter your voicemail PIN

From a phone outside the school district

- Dial 616-528-6100.
- At the enter your ID prompt enter your phone extension.
- At the enter your PIN prompt enter your voicemail PIN.

[Voice Mail Quick Reference](#)

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